



Lafayette Township
EMERGENCY MEDICAL SERVICES

CADET EMS SQUAD REQUIREMENTS AND GUIDELINES

Document History Log (Also see Detailed Revision Log at end of document)			
Revision	Description of Change	Captain Approval	Effective Date
00	Initial Release	Ron Decker	12/02/09
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Lafayette Township Cadet EMS Squad

Requirements and Guidelines

The Lafayette Township Cadet EMS Squad (Cadet Squad) is open to residents of Lafayette Township who are at least 16 years of age and less than 18 years of age. The purpose of the Cadet Squad is to foster interest in public service among the youth of Lafayette and to help assure a supply of members for the Lafayette Township EMS Squad (EMS Squad) in the future.

A person, aged 16 or 17, who wishes to join the Cadet Squad, will submit the regular EMS Squad's application form including a health certification, completed and signed by the candidate's doctor, stating that the candidate has no health problems that would prevent them from serving as a First Aider.

Candidates for the Cadet Squad and a parent or guardian must meet with the EMS Squad Captain and Lieutenant. The purpose of this meeting is to explain to the Candidate the responsibilities and expectations that the Cadet Squad will place upon them. Additionally, they will make inquiries into the character, strengths and weaknesses of the candidate so that the Captain and Lieutenant can decide if the candidate is suitable for membership in the Cadet Squad. The candidate will produce a copy of their latest report card showing that they are passing all their courses with an average grade equivalent of at least a "C". The candidate must have the approval of the Captain and the Lieutenant and a parent or guardian in order to be admitted into the Cadet Squad. In addition, the candidate will be submitted to the Lafayette Township Committee for the Committee's approval prior to the candidate's admittance to the Cadet Squad. A letter, signed by the parent or guardian, granting permission for the candidate to participate in the Cadet Squad will be placed in the candidate's personnel file.

When the Cadet Member reaches the age of 18, they will meet with the EMS Captain and Lieutenant to determine if the Cadet Member has performed their duties sufficiently well to enable the Cadet Member to become a Full Member of the EMS Squad. If so, they will become Full Members and will become subject to the full provisions and rights of the EMS Squad's Constitution and By-laws.

Cadet Members are required to successfully complete an approved First Responder course, including CPR at either the Professional Rescuer or Healthcare Provider level, prior to being allowed to have contact with any patient. Cadet Members who, instead, elect to pursue certification as an Emergency Medical Technician may not have contact with any patient until they produce a letter from their EMT course Instructor stating that the Cadet Member has successfully completed the modules needed for the Cadet Member to have patient contact and have completed CPR at either the Professional Rescuer or Healthcare Provider level.

The Captain will assign each Cadet Squad Member to a full Member of the EMS Squad who will serve as the Cadet Member's mentor. The mentor will guide, instruct and oversee the safety of the Cadet Squad Member. When the EMS Squad is paged for a call, the mentor will determine if the time of day and the nature of the call are such that it is appropriate for the Cadet Member to respond. If so, the mentor will contact the Cadet Member or their Parent or Guardian and arrange a proper meeting place so that the mentor and Cadet Member can respond together. In accordance with the New Jersey State Child Labor laws, Cadet Members, aged 16 or 17, may not serve during the time that school is in session or before 6:00 AM or after 11:00 PM on any day preceding a school day. Whether riding in a private vehicle or an EMS Squad vehicle, the Cadet Member will sit in a seat with a seat belt and that seat belt will be used while the vehicle is in motion.

The Cadet Member will, at all times, be under the direct supervision of their mentor or another full member of the EMS Squad. The mentor or full member will allow the Cadet Member to perform only such duties as they deem to be within the Cadet Member's capabilities, both physically and emotionally, and which fall within the EMS Squad's Standard Operating Guidelines. At all times, the mentor, or other full member supervising the Cadet Member, assumes full responsibility for the patient care provided by the Cadet Member operating under their supervision. At no time will the Cadet Member be required to perform any skill or evolution or to remain on any scene that the Cadet Member feels that they are unable to handle, either physically or emotionally. The Cadet Member will be encouraged, to the extent that is practical, to participate with the EMS Squad Members in the after-call discussions that are used for mutual emotional support.

Cadet Members must understand that patients treated by the EMS Squad are entitled, legally, morally and ethically, to absolute confidentiality. At no time will any Cadet Member discuss any call with any person outside the EMS Squad in such a way that the patient may possibly be identifiable. Even when no names or addresses are used, Cadet Members must exercise utmost caution in discussing any call with people who are not EMS personnel since there is a high probability that those comments may be misinterpreted and reflect badly on the EMS Squad. In no case shall any Cadet Member

make any statement about any call to any member of the media. Any Cadet Member who violates patient confidentiality is liable to be separated from the Cadet Squad.

The EMS Captain and Lieutenant will observe the Cadet Member's performance and progress and will, from time to time, discuss with the mentor any concerns or suggestions they may have. The Cadet Member will forward a copy of each report card they receive, within a week of receiving it, to the Captain. Cadet Members who do not show an average grade equivalent to a "C" or better, or who are failing any subject, will be suspended from the Cadet Squad until they can show improvement to this minimum level. Should the Captain and Lieutenant agree that the Cadet Member's performance is unacceptable or reflects badly on the EMS Squad, they may separate or suspend the Cadet Member from the Cadet Squad.

Cadet Members are welcome at any general meeting, training session, drill or work session provided that suitable supervision is available and that they are at a time that the Cadet Member is eligible to serve. Cadet Members may join in discussions at meetings, however, they may not make motions or cast votes.

Upon admission to the Cadet Squad, the Cadet Member will be issued:

1. An EMS Squad shirt.
2. A safety vest marked "EMS" for visibility and for identification on an emergency scene.
3. Accountability tags.

These materials are the property of the EMS Squad and must be returned if the Cadet Member should leave the Cadet Squad.

Revision Log

DETAILED REVISION LOG (Correlate with History Log at beginning of document)		
Rev	Description of Change	Date
00	Initial Release	12/02/09
The description of each change must be specific enough to make clear where the revision is located and what the revision means. Identification of a page changed is not sufficient. Descriptions of multiple changes within the same revision must be numbered.		